WAUCONDA FIRE PROTECTION DISTRICT
FIRE COMMISSION MEETING MINUTES
Tuesday September 16, 2025

Call to Order:

Meeting called to order at 09:00 am by Commissioner Durbin

Roll Call:

Present were Commissioners Durbin and Quick. Also, present were Chief Hanselman, and Deputy Chief Buschick.

Public Comments: None

Approval of Minutes:

Motion by Commissioner Quick, seconded by Commissioner Durbin to approve the Fire Commission Meeting Minutes of August 19, 2025.

- Call of voice vote: All Aye. Motion Carried.

Communications: None

Old Business:

a. Discussion and possible action on updates to existing Fire Commission Rules. Legal updates were provided by the Fire District Attorney as well as updates from collective bargaining pertaining to promotions. The Fire Commission discussed setting the parameters for fulltime testing for the written test to be 70% passing and oral interview to be 60% for passing.

   Motion by Commissioner Quick, seconded by Commissioner Durbin to approve the Fire Commission Rules as presented.

   - Call of voice vote: All Aye. Motion Carried.

New Business:

a. Possible action pertaining to full-time candidate. The Fire Commission reviewed the background check of the #3 candidate on the full-time list. The candidate failed to accept the conditional offer of employment via the written correspondence as directed.

   Motion by Commissioner Quick, seconded by Commissioner Durbin to reject candidate #3 on the full-time eligibility list based on failure to complete required components of the hiring process.

   - Call of voice vote: All Aye. Motion Carried.

b. Discussion and possible action on Battalion Chief Promotional Testing – tentative timeline, reading list, directive to post notice to test. The Fire Commission and Chiefs discussed the battalion chief testing components and the tentative timeline.

Motion by Commissioner Quick, seconded by Commissioner Durbin to approve tentative timeline, reading list and directive to post notice to test for next BC Promotional Exam.

- Call of voice vote: All Aye. Motion Carried.

No Closed Session

Adjournment:

Motion by Commissioner Quick, seconded by Commissioner Price to adjourn the meeting at 09:30 am.

- Call of voice vote: All Aye. Motion Carried.

[redacted]

Greg Durbin
Commission Secretary

[redacted]

Chas Buschick
Recording Secretary