MINUTES OF THE REGULAR MEETING
OF THE FOREIGN FIRE INSURANCE BOARD
OF THE WAUCONDA FIRE PROTECTION DISTRICT

The Regular meeting of the Foreign Fire Insurance Board (FFIB) of the Wauconda Fire Protection District was called to order Friday February 7, 2025 at 08:01 am at Wauconda Fire Station 1, 109 West Liberty Street, Wauconda, Illinois.

ATTENDANCE: Trustees present- Chief Hanselman, Lt. Stasieczek, Lt. Savage, FireMedic Tracz, FireMedic Herdegen, FireMedic D. Miller, FireMedic Marchel.

Others Present: FireMedic Cotsiomitis, FireMedic Finney, Battalion Chief Spratt, Battalion Chief Daun, Deputy Chief Buschick, Division Chief of Training E.J. Miller, Administrative Assistant Samantha Vacura.

PUBLIC COMMENTS: No public comments

APPROVAL OF MINUTES: A motion was made by Trustee D. Miller, seconded by Trustee Tracz to approve the November 1, 2024 meeting minutes as presented. On a call of voice vote, all were in favor.

TREASURERS REPORT: Trustee Tracz provided a Treasurer's report to the Board. As of February 7, 2025, the ending account balance was $175,763.40 before invoice billing. After invoice billing of $22,943.40, an ending account balance of $152,820.40.
A motion was made by Trustee Savage, seconded by Trustee D. Miller to approve the Treasurer's report as presented. On a call of voice vote, all were in favor.

OLD BUSINESS:

No old business or tabled proposals for review and possible action.

NEW BUSINESS:

a. Review and Approval of FFIB Meeting Schedule for 2025

Annual review of the Appropriate Foreign Fire Insurance Board (FFIB) Expenditures list as presented by Chair Trustee Clint Herdegen.

After Board discussion it was decided no action to take and no further discussion.

A motion was made by Trustee Savage, seconded by Trustee Marchel to approve the List of Appropriate FFIB Expenditures as presented. On a call of voice vote, all were in Favor.

b. Review and Possible Action on funding for new Station kitchen allowance - Wagner

Lieutenant Mike Wagner (Absent) representative presented his proposal for a Do Not Exceed amount of $1,200.00 for **EACH** Station for kitchen and cooking supplies. The proposal is an increase of $200.00 for **EACH** Station from 2024 due to inflation. After Board discussion and review of the proposal, a motion was made by Trustee Tracz, seconded by Trustee Stasieczek with a **Do Not Exceed Amount of $1,200.00 per Station, total of $3,600.00.**

On a call of roll:

Chief Hanselman: Yes
Lieutenant Stasieczek: Yes
Lieutenant Savage: Yes
FireMedic Marchel: Yes
FireMedic Tracz: Yes
FireMedic Herdegen: Yes
FireMedic D. Miller: Yes

Motion Passed with a DNE amount of $1,200.00 per Station, totaling $3,600.00.

c. Review and Possible Action on St. 3 Christmas Tree - Tracz

FireMedic Tracz presented his proposal to the Board for the purchase of a new pre-lit Christmas Tree and storage bag for Station 3 to replace the current Christmas Tree from Amazon. During Board discussion, a DNE amount was not included in FireMedic Tracz's original proposal. After Board discussion, a motion was made to amend the original proposal as presented to include a Do Not Exceed Amount of $250.00 for the purchase of a new pre-lit Christmas Tree and storage bag. The motion to amend the original proposal to the **Do Not Exceed Amount of $250.00** was made by Trustee D. Miller, seconded by Trustee Herdegan. A motion was made to approve the amended proposal with the **Do Not Exceed Amount of $250.00** by Trustee Savage, seconded by Trustee Marchel.

On a call of roll:

Chief Hanselman: Yes
Lieutenant Stasieczek: No
Lieutenant Savage: Yes
FireMedic Marchel: Yes
FireMedic Tracz: Yes
FireMedic Herdegen: Yes
FireMedic D. Miller: Yes

Motion passed with a DNE amount of $250.00

d. Review and Possible Action on Washer/Dryer Combos - Loeschen

FireMedic Loeschen presented his proposal to the Board for the purchase of new Speed Queen washers and dryers with a **Do Not Exceed Amount of $14,000.00**:

Station 1 - Two (2) Washers, Two (2) Dryers (stackable)
Station 2 - One (1) Washer, One (1) Dryer

Station 3 - One (1) Washer, One (1) Dryer

After Board discussion and proposal review, a motion was made to amend FireMedic Loeschen's proposal as presented to a **Do Not Exceed Amount of $16,000.00** by Trustee Tracz, seconded by Trustee Herdegen to include any additional expenses for labor and supplies for installation. A motion was made to approve the amended proposal to the **Do Not Exceed Amount of $16,000.00** by Trustee Tracz, seconded by Trustee D. Miller.

On a call of roll:

Chief Hanselman: Yes
Lieutenant Stasieczek: Yes
Lieutenant Savage: Yes
FireMedic Marchel: Yes
FireMedic Tracz: Yes
FireMedic Herdegen: Yes
FireMedic D. Miller: Yes

Motion passed with a DNE amount of $16,000.00

e. Review and Possible Action on Station 2 Range - Loeschen

FireMedic Loeschen presented his proposal and quote to the Board for the purchase and installation of a new Wolf 36" Dual Fuel Range with 4 burners and griddle with installation and haul charge of the current oven with a **Do Not Exceed Amount of $12,300.00.** During Board discussion and proposal review, a motion was made to amend FireMedic Loeschen's proposal as presented to a **Do Not Exceed Amount of $14,000.00** by Trustee Tracz, seconded by Trustee Marchel for any unforeseen monetary increases since the original proposal date submittal on January 22, 2025. A motion was made to approve the amended proposal to the **Do Not Exceed Amount of $14,000.00** by Trustee Savage, seconded by Trustee Tracz.

On a call of roll:

Chief Hanselman: Yes
Lieutenant Stasieczek: Yes
Lieutenant Savage: Yes
FireMedic Marchel: Yes
FireMedic Tracz: Yes
FireMedic Herdegen: No
FireMedic D. Miller: Yes

Motion passed with a DNE amount of $14,000.00

f. Review and Possible Action on Engine Lock-Out Kits – E. Miller

Division Chief of Training E.J Miller presented his proposal to the Board for the purchase of seven (7) Door Lockout Entry Kits. One for each Engine, Squad, Tower Ladder and front-line Ambulances with a **Do Not Exceed Amount of $1,200.00**. After Board discussion and proposal review, a motion was made by Trustee Savage, seconded by Trustee Marchel with a **Do Not Exceed Amount of $1,200.00**.

On a call of roll:

Chief Hanselman: Yes
Lieutenant Stasieczek: Yes
Lieutenant Savage: Yes
FireMedic Marchel: Yes
FireMedic Tracz: Yes
FireMedic Herdegen: Yes
FireMedic D. Miller: Yes

Motion passed with a DNE amount of $1,200.00

g. Review and Possible Action on FDIC Funds – E. Miller

Division Chief of Training E.J. Miller presented his proposal to the Board for the approval of funds and financial relief to personnel wanting to attend

FDIC to cover registration and lodging only, with a **Do Not Exceed Amount of $10,000.00** with the following stipulations:

- Each individual must exhaust annual training allotment prior to receiving any FFIB or Association funds.
- Funds will only be used for registration and lodging. Food and Fuel would be up to the individual to cover.
- In order to qualify for reimbursement, the individual must attend classes with evidence of attending the class. This may be classroom or H.O.T. (Hands On Training) but cannot be for exhibits only.
- Max of $1,500.00 per individual. Any funds would be equally distributed to attendees up to that amount.
- The Training Officer will sit with the individual to review expenses to ensure they meet the above parameters and that they are exhausting their annual training allotment prior to receiving Association or FFIB funds.

After Board discussion and proposal review, a motion was made by Trustee Savage, seconded by Trustee D. Miller with a **Do Not Exceed Amount of $10,000.00**.

On a call of roll:

Chief Hanselman: Yes
Lieutenant Stasieczek: Yes
Lieutenant Savage: Yes
FireMedic Marchel: Yes
FireMedic Tracz: Yes
FireMedic Herdegen: Yes
FireMedic D. Miller: Yes

Motion passed with a DNE amount of $10,000.00

h. Review and Possible Action on WFRA (Wauconda Fire Rescue Association) Funds – E. Miller

Division Chief of Training E.J. Miller presented his proposal in association with the WFRA to the Board for the approval of funds for tuition reimbursement to personnel of the Wauconda Fire District for training and education in the amount of **Do Not Exceed $5,000.00** that match funds of WFRA ($5,000.00) totaling $10,000.00 annually. The shared funds are to assist personnel with ongoing education costs. After Board discussion a proposal review, a motion was made by Trustee Marchel, seconded by Trustee Tracz with a **Do Not Exceed Amount of $5,000.00**.

On a call of roll:

Chief Hanselman: No
Lieutenant Stasieczek: Yes
Lieutenant Savage: No
FireMedic Marchel: No
FireMedic Tracz: No
FireMedic Herdegen: No
FireMedic D. Miller: No

Motion Failed.

i. Review and Possible Action on Washer/Dryer Combo - Staniszewski

FireMedic Staniszewski submitted for the purchase of two (2) washers and dryers for Station 1. With the previous submittal from FireMedic Loeschen (agenda item letter e), FireMedic Staniszewski subsequently redacted his submitted proposal. No action was taken.

On a call of roll:

Chief Hanselman:
Lieutenant Stasieczek:
Lieutenant Savage:
FireMedic Marchel:
FireMedic Tracz:
FireMedic Herdegen:

FireMedic D. Miller:

No Action Taken

j. Review and Possible Action on Voodoo Sports Bag – Visoky

FireMedic Visoky submitted a proposal, presented by Deputy Chief Buschick which included four (4) separate proposals; Agenda items lettered j, k, l and m, to include the addition of four (4) new probationary platoon part-time hires as well as newly hired Chief Hanselman and the purchase of these Agenda proposal items as these were approved purchases as outlined in the approved November 1, 2024 meeting minutes:

(j) – Review and Possible Action on Voodoo Sports Bag (**DNE $459.50**)
(k) – Review and Possible Action on Streamlights (**DNE $2,100.00**)
(l) – Review and Possible Action on Gear locker name plates (**DNE $415.90**)
(m) – Review and Possible Action on personal locker name plates (**DNE $240.00**)

During Board discussion, it was decided to withhold purchasing the presented proposal Agenda items j, k, l, m for the four (4) new probationary platoon part-time personnel until their probation ends however, approve funds to purchase these items for Chief Hanselman. After Board discussion, a motion was made by Trustee Tracz, seconded by Trustee D. Miller, to amend the four (4) separate proposals as presented on the Agenda for New Business to encompass Agenda items lettered j, k, l, and m under Agenda item letter (j) with a **Do Not Exceed Amount of $500.00**. After Board discussion and proposal review, a motion was made by Trustee Savage, seconded by Trustee Tracz for a **Do Not Exceed Amount of $500.00**.

On a call of roll:

Chief Hanselman: Abstain
Lieutenant Stasieczek: Yes
Lieutenant Savage: Yes
FireMedic Marchel: Yes
FireMedic Tracz: Yes
FireMedic Herdegen: Yes
FireMedic D. Miller: Yes

Motion passed with a DNE amount of $500.00

n. Review and Possible Action on forestry hose pack – L. Stasieczek

Lieutenant L. Stasieczek submitted his proposal to the Board for the purchase of a forestry hose pack with 400' of 1" wildland hose and nozzle to outfit each Engine with an estimated cost of $1,200.00 each with a **Do Not Exceed Amount of $1,500.00** per Engine, totaling a **Do Not Exceed Amount of $4,500.00.** During Board discussion, FireMedic Finney and FireMedic Cotsiomitis were addressed and asked if this was discussed with them being on the Fire Equipment and Hose Division. Both FireMedic Finney and Fire Medic Cotsiomitis stated neither of them were approached nor this additional hose and nozzle was presented to them. Furthermore, the question was asked, is there any space, room or location on the Engines/Squad for additional forestry hose pack. Both FireMedic Finney and FireMedic Cotsiomitis stated "probably not". Further Board discussion resulted in tabling this item requesting further discussion and requested Lieutenant L. Stasieczek to submit his proposal to the Fire Equipment and Hose to decide if this equipment can be added to the Engines/Squad and create a plan.

BOARD MEMBER COMMENTS:

"Discussion on a proposal from FireMedic Visoky that was emailed however, not every Trustee received the proposal, and the proposal was not on the agenda. The proposal was for 6 SRT style helmets for attending training classes. This proposal has been tabled and FireMedic Visoky was asked to resubmit this proposal for February 7, 2025 FFIB meeting". – This proposal was not resubmitted and there was no discussion or action taken.

(a) Trustee L. Stasieczek and Trustee Savage terms expire April 2025, and the self-nomination process will take place in March.

ADJOURNMENT

A motion was made by Trustee Tracz, seconded by Trustee L. Stasieczek to adjourn the meeting at 09:32 am. On a call of voice vote, all were in Favor.