

**MINUTES OF THE REGULAR MEETING  
OF THE FOREIGN FIRE INSURANCE BOARD  
OF THE WAUCONDA FIRE PROTECTION DISTRICT  
FRIDAY, AUGUST 4, 2023**

The Regular meeting of the Foreign Fire Insurance Board (FFIB) of the Wauconda Fire Protection District was called to order Friday August 4, 2023 at 0800 at Wauconda Fire Station 1, 109 West Liberty Street, Wauconda, Illinois.

**Attendance:** Trustees present were Fire Chief Kane, Lt. L. Stasieczek, FireMedic Koffen, FireMedic Marchel, and FireMedic Herdegen. Also present: Deputy Chief Buschick, Division Chief Miller, Battalion Chief Frey, Lt. Daun, Lt. Wagner, FireMedic Staniszewski, and FireMedic J. Stasieczek

**Public Comments:** None.

**Approval of Minutes:** A motion was made by Trustee Kane, seconded by Trustee Stasieczek to approve the May 5, 2023 meeting minutes as presented. On a call of voice vote, all were in favor.

**Treasurer's Report:** Trustee Koffen provided a Treasurer's report to the Board. As of August 4, 2023 the ending account balance was \$96,777.45. A motion was made by Trustee Stasieczek, seconded by Trustee Herdegen to approve the Treasurer's report as presented. On a call of voice vote, all were in favor.

**Old Business:**

**A. Review and Possible Action on previously tabled proposal for a hose washer and two hose dryers – Savage (Herdegen as representative).**

After some Board discussion Trustee Stasieczek requested to table this proposal until an official statement was received from the Joint Health and Safety Committee. A motion was made by Trustee Stasieczek, seconded by Trustee Koffen. On a call of voice vote, all were in favor.

**B. Review and Possible Action on previously tabled proposal for an SCBA Washer - Frey**

After some Board discussion Trustee Stasieczek requested to table this proposal until an official statement was received from the Joint Health and Safety Committee. A motion was made by Trustee Stasieczek, seconded by Trustee Koffen. On a call of voice vote, all were in favor.

**New Business:**

**A. Review and Possible Action on the purchase of a new St, 1 TV - Loeschen.**

FireMedic Loeschen was not present, nor did he have a representative that attended the meeting. A motion was made by Trustee Stasieczek to table until next meeting, seconded by Trustee Koffen. On a call of voice vote, all were in favor.

**B. Review and Possible Action on the purchase of fitness equipment - Staniszewski.**

FireMedic Staniszewski explained his proposal to purchase new fitness equipment for all three stations. His original Do Not Exceed amount was for \$5935, which did not include shipping. After some Board Discussion to cover any potential shipping costs, a motion was made to AMEND the original proposal to a higher Do Not Exceed amount (\$6500) by Trustee Stasieczek, Seconded by Trustee Koffen to approve the proposal On a Call of Roll:

Chief Kane: Yes

Lieutenant Stasieczek: Yes

Lieutenant Savage: Not Present

FireMedic Koffen: Yes

FireMedic Marchel: Yes

FireMedic Herdegen: Yes

FireMedic Miller: Not Present

**Motion Passed 5-0 with a DO NOT EXCEED AMOUNT of \$6500.00.**

**C. Review and Possible Action on the Purchase of a Leatherman Rescue Raptors - Daun.**

Lt. Daun explained his proposal to purchase a maximum of 50 Leatherman Rescue Raptors. Lt. Daun would send out an email with a deadline to 50 eligible members, and create a list of those that were or were not interested in one. Lt. Daun would report back with a final list and invoice to the FFIB of the exact amount needed. After some Board Discussion a motion was made by Trustee Marchel, Seconded by Trustee Herdegen to approve the proposal On a Call of Roll:

Chief Kane: Yes

Lieutenant Stasieczek: No

Lieutenant Savage : Not Present

FireMedic Koffen: Yes

FireMedic Marchel: Yes

FireMedic Herdegen: No

FireMedic Miller: Not Present

**Motion Passed 3-2 with a DO NOT EXCEED AMOUNT of \$4421.63.00.**

**D. Review and Possible Action on the Purchase of St. 3 Garden Items - Wagner.**

Lt. Wagner explained his proposal to purchase various items to make gardening at St. 3 more hands off for the crews. The Do Not Exceed Amount requested was \$250. After some Board Discussion a motion was made by Trustee Stasieczek, Seconded by Trustee Herdegen to approve the proposal On a Call of Roll:

Chief Kane: Yes

Lieutenant Stasieczek: Yes

Lieutenant Savage : Not Present

FireMedic Koffen: Yes

FireMedic Marchel: Yes

FireMedic Herdegen: Yes

FireMedic Miller: Not Present

**Motion Passed 5-0 with a DO NOT EXCEED AMOUNT of \$250.00.**

**E. Review and Possible Action on the Purchase of a towel service – Tracz (Koffen as representative)**

FireMedic Koffen explained the proposal to purchase a towel service for all 3 stations. The towel service would include “shop” towels for cleaning rigs and stations. The Do Not Exceed amount requested was \$4000. After some Board Discussion a motion was made by Trustee Koffen, Seconded by Trustee Stasieczek to approve the proposal On a Call of Roll:

Chief Kane: Yes

Lieutenant Stasieczek: No

Lieutenant Savage : Not Present

FireMedic Koffen: No

FireMedic Marchel: No

FireMedic Herdegen: No

FireMedic Miller: Not Present

**Motion Denied 1-4.**

**F. Review and Possible Action on the Purchase of a Stand Alone freezer for St. 3 – Tracz (Koffen as representative).**

FireMedic Koffen explained the proposal to purchase a freezer for St. 3 to house various kitty items among bulk items or leftovers made. Do Not Exceed amount requested of \$1200. After some Board Discussion a motion was made by Trustee Marchel, Seconded by Trustee Stasieczek to approve the proposal On a Call of Roll:

Chief Kane: Yes

Lieutenant Stasieczek: No

Lieutenant Savage : Not Present

FireMedic Koffen: Yes

FireMedic Marchel: Yes

FireMedic Herdegen: Yes

FireMedic Miller: Not Present

**Motion Passed 4-1 with a DO NOT EXCEED AMOUNT of \$1200.00.**

**G. Review and Possible Action on the Purchase of a Patio for St. 1. – Stasieczek (Daun as representative)**

Lt. Daun explained the proposal to purchase an approved plan to move forward with a St. 1 back patio. The patio would include demo, concrete work, and fencing among other things. The plan aims to give the crews more space and more privacy. An original Do Not Exceed amount requested of \$6000. After some Board Discussion, a motion was made to AMEND the original proposal to a higher Do Not Exceed Amount of \$10,000 by Trustee Stasieczek, Seconded by Trustee Koffen to approve the proposal On a Call of Roll:

Chief Kane: Yes

Lieutenant Stasieczek: Yes

Lieutenant Savage : Not Present

FireMedic Koffen: Yes

FireMedic Marchel: Yes

FireMedic Herdegen: Yes

FireMedic Miller: Not Present

**Motion Passed 5-0 with a DO NOT EXCEED AMOUNT of \$10,000.00.**

**Board Member Comments:** Lt. Wagner will take over and be the contact for both our coffee vendor and pellet needs.

**Adjournment**

A Motion was made by Trustee Stasieczek, Seconded by Trustee Kane to adjourn the meeting at 0850. On a call of voice vote, all were in favor.