

**MINUTES OF THE REGULAR  
MEETING OF THE BOARD OF TRUSTEES  
OF THE WAUCONDA FIRE PROTECTION DISTRICT  
THURSDAY, SEPTEMBER 15, 2022**

The Regular Meeting of the Board of Trustees of the Wauconda Fire Protection District was called to order on Thursday, September 15, 2022 at 3:00 p.m. at Wauconda Fire Station 1, 109 W. Liberty Street, Wauconda, Illinois.

**ATTENDANCE:** Those present in person were President Hogan, Trustee Planas, and Trustee White. Trustee McGill and Trustee Gertz was absent. Also present were Chief Kane, Deputy Chief Buschick, Deputy Chief Mueller and the personnel listed on the attached sheet.

**PLEDGE OF ALLEGIANCE:** All in attendance stood and participated in the pledge of allegiance.

**PUBLIC COMMENT:** The Historical Society thanks everyone for the help and attendance at the Ice Cream Social. John Schaller thanked the board and district for our service to their community.

**APPROVAL OF MINUTES: REGULAR MEETING MINUTES FOR AUGUST 18, 2022:** A motion was made by Trustee Planas, seconded by Trustee White, to approve the Minutes of the Public Hearing and Regular Meeting held on August 18, 2022 as presented. On call of roll:

Ayes:	Hogan, Planas, White
Nays:	None
Abstain:	None
Absent:	McGill, Gertz

Motion carried.

**FINANCIAL REPORT:** Trustee White provided the August 2022 Treasurer's Report. A motion was made by Trustee Planas, seconded by Trustee White, to approve the Treasurer's Report as presented. On call of roll:

Ayes:	Hogan, Planas, White
Nays:	None
Abstain:	None
Absent:	McGill, Gertz

Motion carried.

**CORRESPONDENCE:** The following correspondences were read by Trustee Planas; a thank you note from Long Grove Fire Protection District for our assistance with their house hire at 21605

Tiffany Court in Kildeer; a thank you note from Wauconda Park District for our assistance at their 2022 Wauconda Fest in June; a thank you note from Wauconda Park District for our assistance at their 2022 Wauconda Triathlon.

**PRESIDENT’S REPORT:** Thank you for all that attended the Phil’s Beach Event and the those that put hard work into planning and organizing the event.

**STAFF REPORT:** Chief Kane thanked Division Chief DaValle for planning the Phil’s Beach event about 60 people. The district hired Aubrey Ekstrom who started a few weeks ago. She has been a great addition to the department. Administration received the Request to Bargain letter for Contract Negotiations from the Union, as it is time to negotiate for Wages and Health Insurance. BC Testing will be starting next week. Chief Kane has been assisting Chief John Perry by obtaining petitions for IFPIF. Deputy Chief Buschick informed the board that the Monthly Report was provided to the Board today. There have also been some updates to our capital project plan as things have been completed and other projects have been pushed back as timelines have been extended. Deputy Chief Mueller had nothing to report. Division Chief Miller commented on the training plan they had for Probationary Member Ekstrom. She had 2 weeks worth of days before she started on shift. She has kept up with everyone has received many compliments on her abilities. Live Fire Training will be starting soon with our neighbors. Division Chief DaValle attended the Senior Picnic. Thank you everyone that attended. This Saturday there will be a homecoming parade and Latin Fest resulting in Main Street being shut down. Appreciation night is being planned with a tentative date of November 4<sup>th</sup>. Battalion Chief Spratt thanked the board for his promotion. Director Steingart commented on the tanker grant award letter should be sent out either tomorrow or next Friday.

**OLD BUSINESS:** None

**NEW BUSINESS:** POSSIBLE ACTION TO ACCEPT THE FEMA ASSISTANCE TO FIREFIGHTER GRANT FOR VEHICLE ACQUISITION AND FOR THE FIRE CHIEF AND BOARD PRESIDENT TO TAKE ACTION ON THE PROCUREMENT PROCESS PENDING GRANT AWARD NOTIFICATION: A motion by Trustee White, seconded by Trustee Planas, to authorize the acceptance of the FEMA Assistance to Firefighter Grant for Vehicle Acquisition and for the Fire Chief and Board President to take action on the procurement process pending grant award notification. On call of roll:

Ayes:	Hogan, Planas, White
Nays:	None
Abstain:	None
Absent:	McGill, Gertz

Motion carried.

**PRESENTATION AND REVIEW OF THE 2021 – 2022 FIRE DISTRICT AUDIT AND TREASURERS REPORT:** Auditor Kevin Smith CPA, of Eder Casella and Company, provided the Board with a

presentation on the Annual Audit. He reviewed the new reporting changes and the impact of those changes on the year-end results.

**APPROVAL OF CONTRACT WITH CONSTRUCTION MANAGER:** A motion by Trustee Planas, seconded by Trustee White, to approve the contract with the construction manager as presented.

On call of roll:

Ayes: Hogan, Planas, White  
Nays: None  
Abstain: None  
Absent: McGill, Gertz

Motion carried.

**APPROVAL OF CONTRACT FOR PART-TIME EMPLOYEE:** A motion by Trustee Planas, seconded by Trustee White to approve the contract for Part-Time Employee, Jeff Steingart, as presented. On call of roll:

Ayes: Hogan, Planas, White  
Nays: None  
Abstain: None  
Absent: McGill, Gertz

Motion carried.

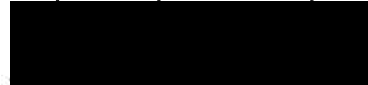
**BOARD DISCUSSION:** None.

**ADJOURNMENT:** A motion was made by Trustee Planas, seconded by Trustee White, to adjourn the meeting with no further business to discuss at 3:41 p.m. On call of roll:

Ayes: Hogan, Planas, White  
Nays: None  
Abstain: None  
Absent: McGill, Gertz

Motion carried.

Respectfully submitted,



Recording Secretary



Secretary, Board of Trustees, Wauconda Fire District

Approved by the Board of Trustees at their October 20, 2022 meeting