

WAUCONDA FIRE PROTECTION DISTRICT
Fire Commission Meeting Minutes
November 10, 2011

Meeting called to order at 6:07 p.m. by Commissioner Stewart.

Roll Call- present: Commissioner Stewart, Commissioner White, and Commissioner Schreiner. Also present- Attorney Shawn Flaherty, D/C Fessler, Div/C Schlick, Lt. Dagdick, FM Young, and FM Buschick.

Public Comments: None

Approval of Minutes: Motion by Commissioner Schreiner seconded by Commissioner White to approve the minutes of the October 12, 2011 meeting as presented. On call of voice vote all present voted aye. Motion carried.

Communications: D/C Fessler distributed two newsletters from the Northern Illinois Alliance of Fire Protection Districts.

Old Business: The Commissioners reviewed, page by page, the proposed changes to the Commission Rules as presented by Attorney Flaherty. Several items were changed or added to provide additional clarity but the bulk of the changes were statutory in nature.

Attorney Flaherty pointed out that the rules were drafted to allow the Commission some flexibility in decision making regarding specific issues that may come up from time to time. The Commission may make minor adjustments to the hiring process from test to test without having to amend the rules.

Finally, the Appendices were adjusted to follow the rules while addressing the Commission's philosophy on specific issues such as preference points.

Motion by Commissioner Schreiner, seconded by Commissioner White to approve the changes to the rules as reviewed, direct the Attorney and Staff to finalize the rules document for signature, and to make any necessary changes to the hiring application packet. On call of roll:

AYES:	Commissioners White, Schreiner, and Stewart
NAYS:	None
ABSTAIN:	None
ABSENT:	None

Motion carried.

The Commission discussed the draft calendar and the consensus of the Commission was to direct Staff to proceed with the hiring schedule process as presented.

D/C Fessler presented the Commission with the proposed Reading Lists for the Lieutenant and Battalion Chief testing processes. D/C Fessler and Div/C Schlick reported that the changes were minimal but the employee handbook had been rewritten as well as many SOPs and the proposed reading lists reflected those changes and renumbering. The Lieutenant list did have one update changing the Building Construction for the Fire Service from the 2nd to the 4th edition.

Motion by Commissioner Schreiner, seconded by Commissioner White to approve the 2012 Lieutenant and Battalion Chief promotional testing Reading Lists as presented and directed Staff to finalize the documents for signature. On call of roll:

AYES:	Commissioners White, Schreiner, and Stewart
NAYS:	None
ABSTAIN:	None
ABSENT:	None

Motion carried.

New Business: None

Closed Session: None

The next meeting will be scheduled as needed.

Motion by Commissioner Schreiner, seconded by Commissioner White to adjourn the meeting at 7:15 p.m. On call of roll all present voted aye. Meeting adjourned.

Respectfully submitted
J.Fessler, recording secretary